	4. Distinguished	3. Proficient	2. Apprentice	1. Novice
Behavior- Follows Instructions: Listens to instructions and follows directions	Paid close attention to instructions, and asked questions when needed. Followed all directions in the order they were given.	Listened closely to instructions, and followed directions without a lot of teacher help.	Listened to instructions, but did not complete all directions.	Did not listen to instructions, and only followed directions when prompted by teacher.
Organization- Time Management: Uses time wisely	Used time well. Work was turned in early or on time.	Most work was done on time.	Some work was not done on time.	Did not use time well. Little or no work was done on time.
Content- Amount of Information: On topic and length	Work showed understanding of the topic. Content clearly answered all project questions.	Work had content that answered questions about the topic.	Work was about the topic and had content that answered the questions.	Work was not about the topic. Sentences were short and did not answer the questions.
Writing-Ideas: Includes interesting and informative details	Writing had quality details which were interesting and supported the main idea.	Writing had many details that supported the main idea.	Writing had few details that supported the main idea.	Writing had no details.
Writing- Creativity and Originality: Writing is creative and original	Used many creative details that make the reader want to read more. Very original.	Used imagination to add creative, original details.	Writing had one or two creative details. Showed some imagination.	Writing was not creative or original. Did not use imagination.